

Notice of the 43rd Annual General Meeting (AGM)

Notice is hereby given to all the Shareholders of Mir Akhter Hossain Limited that the 43rd Annual General Meeting (AGM) of the Company will be held on **Thursday, 21 December 2023 at 11:00 A.M. (Dhaka Time)**. The AGM will be held virtually by using digital platform through the link: **<https://mirakhter.bdvirtualagm.com>** to transact the following businesses:

AGENDA

01. To consider and adopt the Directors' report and the Audited Financial Statements of the Company for the year ended 30 June 2023 together with the auditors' report thereon.
02. To approve dividend for the year ended 30 June 2023 as recommended by the Board of Directors.
03. To elect/re-elect Directors for the vacancy of the Board.
04. To appoint the Statutory Auditors of the Company for the year 2023-2024 and to fix their remuneration.
05. To appoint Corporate Governance Compliance Auditor of the Company for the year 2023-2024 and to fix their remuneration.

By order of the Board



Md. Masbaussunnah
Company Secretary

Dhaka
November 30, 2023

Note:

1. The Shareholders whose names appeared in the Member/Depository Register of CDBL as on the "Record Date" i.e. **November 15, 2023** will be eligible to attend and vote in the 43rd AGM through digital platform and to receive dividend.
2. Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018; the Company will send the Annual Report 2023 in soft formats to the respective e-mail address of the shareholders available in their BO account maintained with Depository Participants (DP). The soft copy of the Annual Report 2023 will also be available in the Company's website at: **www.mirakhter.com**
3. A shareholder entitled to attend and vote at the Annual General Meeting may appoint a proxy on his/her behalf. Copy of proxy form duly filled, signed and stamped with a revenue stamp of Tk.20, must be deposited at the registered office of the Company or through e-mail at **masbaussunnah@mirakhter.net** not later than 48 hours before the meeting.
4. The shareholders can log into the link **<https://mirakhter.bdvirtualagm.com>** by using their 16-digit Beneficial Owner (BO) A/C number and will be able to submit their questions/comments and vote electronically 24 hours before commencement of the AGM.
5. The concerned Merchant Bank and all depository participants (DPs) are requested to provide the copies of the list of margin clients along with the bank details for entitlements of dividend on or before 21 December 2023 as per the following:
 - i) Hard copy: Registered mail or courier to Share Office: - 430/1, Tejgaon I/A, Dhaka-1208.
 - ii) Soft copy: - Email to **masbaussunnah@mirakhter.net**
6. We encourage the Shareholders to login to the system prior to the meeting start time of 11.00 a.m. Bangladesh Standard Time (BST) on December 21, 2023. The Shareholders are requested to take adequate time to login and establish their connectivity. The webcast will start at 11.00 a.m. Bangladesh Standard Time (BST). The Shareholders are requested to contact at +8801678006138 if any technical difficulties in accessing the virtual meeting.
7. No gift/gift coupon/food box/ benefit of cash or cash kind shall be distributed/paid at the 43rd AGM as per circular no. SEC/CMRRCD/2009-193/154, dated October 24, 2013.